

“Integrity Monitoring Act”
(A-60) (P.L.2013, C.37)

**Guidance and Procedures
UPDATE #1**

Completed Debris Removal Contracts

June 21, 2013

This is an update to the guidance provided in Treasurer Sidamon-Eristoff’s memorandum dated May 30, 2013 regarding Assembly Bill 60 (A-60) (P.L.2013, C.37). In that memorandum, the specifics of the law including its reporting requirements were outlined to governmental units. Additionally, the memorandum outlined procedures for enabling proper compliance by governmental units and for the Department of the Treasury to comply with the reporting requirements of the Act.

As a means of enabling compliance, governmental units were to provide a completed Contract Notification Form and Information Checklist form for all such projects impacted by the Act.

For the purposes of completed debris removal contracts only, the attached Debris Removal Contract Information Form is to be used in place of the previously prescribed Contract Notification and Information Checklist forms.

For all other impacted projects, please continue to use the aforementioned forms.

The Department of the Treasury will continue to modify procedures and policies as we move forward. If you have any questions concerning this matter please do not hesitate to contact David Ridolfino at (609) 633-8185.



**Department of the Treasury
Sandy Recovery and Rebuilding
Debris Removal Contract Information**

Please provide the following information

General Information

Agency/Recipient Name: _____

Award Identification (e.g. PW No.) _____

Award Type, date, description and amount (Time & Materials, Fixed fee) _____

Contact Person and Title: _____

Contact Phone, Email, Fax: _____

Contact Email: _____

Project Location: _____

Project Description: _____

Estimated Project Start Date: _____

Estimated Project End Date: _____

Brief Description of Procurement Process and Number of Bids Received _____

Describe Selection Criteria _____

Contractor Hired (e.g. Debris Removal) _____

Contractor D-U-N-S _____

Contractor Primary Place of Performance _____

Subcontractors Hired _____

Subcontractor D-U-N-S _____

Debris Monitor Hired: _____

Other

Please provide a copy of the most recent report(s)

Please explain any issues, control weaknesses, contractual violations, etc the debris monitor discovered

Please explain any corrective or remedial action relative to findings of malfeasance and inefficiency